

Student Application Form – International Students

Course details

Course you wish to enrol in:

Requested start date:

Student details

Given name/s (including middle name if any):

Surname:

Date of birth:

Gender:

Male Female Other

Nationality:

Preferred first name if different to the above:

Preferred title:

Current residential address:

Phone number/s:

Email address:

Emergency contact (name, relationships and mobile phone number):

Do you hold a current Australian visa?

Yes
 No

Type of visa and expiry date

Language and Cultural Diversity

In which country were you born?

Australia
 Other;

Please specify:

Do you speak a language other than English at home?

No, English only
 Yes other;

Please specify:

Are you of Aboriginal or Torres Strait Islander origin?

No
 Yes, Aboriginal
 Yes, Torres Strait Islander

Disability

Do you consider yourself to have a disability?

Yes
 No – go the question about schooling

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list.

Hearing/deaf Physical Intellectual Learning Mental illness
 Vision Acquired brain impairment Medical condition Other

Schooling (Highest Completed School Level)

12 or equivalent 11 or equivalent 10 or equivalent 9 or equivalent 8 or below Never attended school

Are you still enrolled in secondary or senior secondary education?

Yes No

Previous qualifications studied

Have you successfully completed any of the qualifications listed below?

Yes No

If YES, tick ANY applicable boxes

Bachelor degree or higher degree Advanced diploma or associate degree Diploma (or associate diploma)
 Certificate IV (or advanced certificate/technician) Certificate III (or trade certificate) Certificate II
 Certificate I Other education (including certificates or overseas qualifications not listed here)

Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only) *For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).*

Full-time employee Part-time employee Self-employed – not employing others
 Self-employed – employing others Employed – unpaid worker in a family business Unemployed – seeking full-time work
 Unemployed – seeking part-time work Not employed – not seeking employment

Study reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/ traineeship/ apprenticeship. (Tick ONE box only)

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|--------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> To get a job | <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> To start my own business | <input type="checkbox"/> To try for a different career |
| <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> It was a requirement of my job | <input type="checkbox"/> I wanted extra skills for my job | |
| <input type="checkbox"/> To get into another course of study | <input type="checkbox"/> For personal interest or self-development | <input type="checkbox"/> To get skills for community/voluntary work | |
| <input type="checkbox"/> Other reasons | | | |

RPL and credit transfer application

Please complete this section if you believe you are eligible to apply for Recognition of Prior (RPL) or for credit transfer.

Please note, applying for this will impact your course duration so bear in mind that if this is approved then your course duration will be less than the time outlined on the course brochure. Depending on the amount that your course is reduced your fees may also be reduced.

I want to apply for a credit transfer for the following unit/s:

I want to apply for RPL for the following unit/s:

If applying for a credit transfer, please attach a certified copy of the Statement of Attainment or Record of Results and Qualification for each unit.

Unique Student Identifier (USI)

Thames International College can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER.

If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/students/create-your-usi/> on computer or mobile device.

Enter your Unique Student Identifier (USI) here:

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Self-Assessment

Evidence of educational qualifications/work experience as applicable

Evidence of English language proficiency supplied

Why do you want to enrol in this course and what do you hope to achieve from participating in this course?

What are your career/further study goals?

Outline any experience that you have had that relates to this course.

Do you require any support to participate in this course? If so, please outline.

Do you wish to apply for either credit transfer or RPL? If so, please provide details.

Privacy Notice

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. If you do not provide this information, we will be unable to process your enrolment.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage

- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER’s behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER’s Privacy Policy at www.ncver.edu.au/privacy

If you would like to seek access to or correct your information, in the first instance, please contact us using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Thames International College to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice

Our contact details are:

E: info@thames.edu.au

P: +61 2 8960 3032

You may also request our privacy policy if you wish.

Student Declaration

I declare that the information provided is true and correct

Yes No

I agree to the collection, use and disclosure of my Personal information as per the Privacy Notice.

Yes No

Name of applicant

Signature

Date